

How to:

POST YOUR WORK ON THE WIKI SITE

1. Open your work in Adobe Photoshop
2. Go to: Image > Image Size
3. Set the Resolution to 72 dpi
4. Set the Pixel Dimension to approximately 640 x 480
5. Save As: ProjectNameYourName.jpg
6. In the Format drop-down menu, choose JPEG
7. Set the quality at 8
8. Open the wiki page that you want to post to (Fall Assignments, Spring Assignments or ePortfolio)
9. At the bottom of the wiki page, click on 'Files'
10. Scroll to the bottom of the page and choose 'Upload File from Your Computer'
11. Click on 'Select Files'
12. Choose your newly formatted JPEG file in the browser
13. Click on 'Upload Files'
14. Now that your file is in the list, scroll up to 'Edit'
15. Find where you would like your image to go and type (EXACTLY) : NameOfYourFile.jpg
16. Scroll to the bottom of the edit page and click on 'Save'
17. Congratulations! Your image should now be on the wiki!